

## Tutoring Activity Report

Instructions: The student must legibly complete this report (including the signature of the certified faculty member) and return it to the A+ coordinator's office.

**FORMS MUST BE TURNED IN BY THE END OF EACH MONTH. DO NOT HOLD ON TO THE FORMS AND REMEMBER TO MAKE A COPY BEFORE RETURNING THE FORMS.**

A+ student name: \_\_\_\_\_

Name of student(s) **and** area in which you are tutoring: \_\_\_\_\_

\_\_\_\_\_

Date of tutoring: \_\_\_\_\_

Time began: \_\_\_\_\_ Time ended: \_\_\_\_\_

Time spent on activity: \_\_\_\_\_

\_\_\_\_\_(STUDENT SIGNATURE)

\_\_\_\_\_(CERTIFIED TEACHER SIGNATURE\*\*\*)

\_\_\_\_\_(TEACHER PRINTED NAME)

**\*\*\* NOTE TO CERTIFIED TEACHER:** Please sign the tutoring form ONLY on the day the A+ tutor works with your student(s). It is the A+ student's responsibility to make sure that you have signed the tutoring form on the day of the tutoring session. Please do not sign more than one form a day per A+ student. If you have any questions contact me at [clankford@phr6.org](mailto:clankford@phr6.org) or 267-2271, ext. 2302.